

Septemberfest Planning meeting

9/6/11

Attendance: Ken, Vicki, Ben, Kelly, Cindy, Dawn, Vicki Stelma

Food:

We have the concession stand

AJ has a grill – Is checking on a IUP grill we might be able to get. Cindy volunteered a large charcoal grill if we can't get the propane one.

Matt Coy – we will go pick up first 8 and then play it by ear – he will bring more if we call...they will be \$8.00 a pie. We can make \$120 a pie for the first 8 then \$50 for the ones we have to buy.

TJ– will supply coffee – for about 125-150 people and cups

Eat & Park and Valley Dairy – sugar packs

Hoss's will give foil sheets and creamers

Donna or Ben will get ____ hamburgers and 80 hot dogs at Cunninghams

Yarnicks_ apples

We are getting 2 boxes of bananas from_____

pop - 4 cases, 2 cases water, other drinks?

cash donations for other food we might need

donations of baked goods and cookies etc..individually wrapped – various people

Vickie S. suggested to try Martins or GE for oranges and granola bars

Kelly will make trail mix

Prices for food: Hotdogs 1.00; pork and sauerkraut 3.00; burgers 2.00; drinks 1.00; pizza 1.50; dogs and sauerkraut 1.50

Volunteers, Kelly, Cindy, Pat, Vicki, Denise, Angie, etc... Donna has IUP volunteers also

Boating:

Ken reported there will be 2 sets of races, hoping some people from out of town come and participate.

Kayaking – Mike S will have about 12 kayaks on the beach and will take our 5 or 6 groups for a tour with instructions. Open for anyone over 12 years old. Ken will also have pontoon boats and canoes for people.

Mike can determine the times.

Bikes

Start after 11:00 to rent out bikes. Someone will check them out – can ride around the park,

There is a group ride at 4:00. Keep bikes for about an hour. Price for rental – donation basis...

Can use these bikes for the group ride. Kovach and AJ will be in charge of the group ride.

Insurance for event- Ben will handle the insurance

5 K Race

were told that we should have insurance

ambulance people said they would try and be there

Normal bike races in the park don't use emergency services – just have a first aid kit

We think we have insurance coverage for \$150 dollars – race, boating, etc...

When we need to use part of the road the state needs to see insurance - Ben needs to know who we specifically are working with? If it required by PENDOT, we need an address of who needs the certificate of insurance...

Food- for the runners - trail mix by Kelly, try for oranges at GE or Martins, we have apples, water, drinks
Volunteer needs – people on the course, starters, registration tables, someone to give time along the way if possible, 10 volunteers would be a good number. Race would need these volunteers a little before the race and during. 11:30-1:00 for registration.

Marking the course? – Timing service will do that. Course is from concession stand/beach area – out of area – down road toward park office and then back. Not sure how they are going to handle the traffic yet.

They have a professional timer (costs \$200.00) for the race. He measures the course and timing and provides the results and advertizes on his web site.

Mt bike race:

Mt bikers did a running race and the biking at the same time for their monthly races. Will there be a running race and the bike race? – Kelly said probably not. Maybe? May be whoever shows up.

Media

Tourist Bureau – we are on calendar – and e-mail blast – Cindy suggested - ask to Penny to announce on SMLB

Gazette has two articles

RENDA has PR

Todd Marino – talk show

CofC – Dana Henry – may help announce it on morning show

Cindy gave Ken Jim's PR list

Banner – in the works, Downtown Indiana needs proof of insurance – We are on the calendar – \$50 a week to put up the poster, Hutton Blues Insurance will pay for make and hang the banner – the banner will be ours to keep. Fliers are on the web. Cindy will put out fliers at the Friday concert.

Music – several different groups – at different times are scheduled

T-shirts – Will cost us \$5 or \$6 dollars a t-shirt – Date and “Septemberfest” and sponsors on back (1st Commonwealth, Dr.Sparks, Dr.Malaver, Dr.Billin, Hutton Blue) – FOYC logo on front with City and State, web address.

Let's get 2xnumber of racers plus 25 more. Right now that would be 50. We should sell them for \$10.00. We do need to recognize everyone who gives something. IE Hutton Blue (1,000.00 total) – anyone else - \$100 cash and up will be a sponsor for the event. Dead line for Sponsors is Sept 15th. Need a vector graphic for the shirt for Hutton Blue. Can use names only for the others. Need to get sizes – s,m,l,xl

Photos – Tom Connor – will take pictures during the event and will give away a prize for photos.

Give away prizes

Other give away gifts – Lorelli's - \$50 dollar

Vicki is collecting some other things to give away

Give new members chances for prizes

Ken – will ask Marcie what will work...IE “suggested donations”

Make two baskets to give away plus the \$100

Sponsor letters were sent last week. – Ken will do a follow up.

Site logistics – Ken will get a big tent...for music and everything else. People should bring own tables for their own tables/display/handouts. Trying to get most things around the beach area. Racers will have a small tent. Need tables and benches near concession stand. Ask Ken to move a few tables there.

Games:

Four Children's games – start at 11:00

Courtney – may be doing a craft

Yoga on the beach – Sunflower Yoga will do it

Plant walk – will be announced over loud speaker. Have a sign where it starts.

Next meeting is Sept 20 meeting – Septemberfest meeting

No monthly meeting this month – September - Ken will send out an e-mail